

# Terms and Conditions

Welcome to Taallam Education Academy! These terms and conditions outline the rules and regulations for the use of our online platform.

**By reading this document and using our services, you accept these terms and conditions in full.**

## 1. Registration Process

To access our courses and materials, you agree to provide accurate and complete information during the registration process.

Taallam Education Academy will stay in touch with you through WhatsApp business number.

The process of registration is:

- 1: share which course you are willing to study
- 2: Register through the provided link from the representative.
- 3: after your complete detailed registration you will add in the group with teacher for further process.
- 4: As the previous process is completed invoice will be shared with you for final registration process.
- 5: Fee payment should be done in the next 5 days or right before the start of your course.
- 6: For new students it is important to pay the fee before class as it completes the registration process.

Enrolment in courses offered by Taallam education academy is subject to availability and eligibility criteria.

**For group classes your seat will only be confirmed if the fee is paid within 5 days after the invoice is shared with you.**

## 2. Fees and Payments

The fees for courses and services provided by Taallam education academy are clearly stated on our website

Payment for courses must be made in full (as discussed in chat) prior to accessing course materials.

All payments are non-refundable.

- The fee will only be refunded if the request is made by the student in first 3 classes after that no fee will be refunded.

- Student who has studied course more than half month and took the break at the end of the month, in this case no fee will be adjusted in next month.
- If the student was unable to attend some classes in the month and is willing to complete the session then he/she should complete the classes in the next month.
- After one month break no class will be adjusted.
- All your dues should be cleared in the 5 days after receiving of your invoice. If the fee is not paid the classes will be paused.

#### 4. Intellectual Property

All content provided on [Taallam education academy]'s website, including but not limited to course materials, videos, text, graphics, logos, and images, is the property of Academy or its licensors and is protected by copyright and other intellectual property laws.

You may not reproduce, distribute, modify, transmit, or publicly display any content from Academy's website without prior written consent.

#### 5. Code of Conduct

- You agree to abide by Academy's code of conduct while using our platform, including but not limited to:
  - Respecting the rights and privacy of other users.
  - Refraining from engaging in any form of harassment, discrimination, or illegal activity.
  - Using the platform for educational purposes only and not for commercial gain or personal promotion.
  - Teachers are not supposed to contact students personally
- Students are not supposed to contact teacher personally
- All information should be share in the group created by the moderator.
- Incase of any inconvenience happened in private chats institution will not be responsible.
- All classes should be taken on zoom application
- All classes should be recorded and shared in the group for the purpose of record keeping and attendance.

#### 7. Termination

Academy reserves the right to terminate or suspend your access to our website and services at any time without prior notice for any reason, including but not limited to violation of these terms and conditions.

#### Changes to Terms and Conditions

Academy reserves the right to update or modify these terms and conditions at any time without prior notice. Your continued use of our website and services after any such changes constitutes acceptance of the updated terms and conditions.

**If you have any questions or concerns about these terms and conditions, please contact us.**